

NEIL INDUSTRIES LIMITED
CIN: L51109WB1983PLC036091
R/O: 88B, (Ground Floor), Lake View Road, Kolkata-700029
Corporate Office: 14/113, Civil Lines, 402-403 Kan Chambers, Kanpur-208001
E Mail: neilil@rediffmail.com, neilindustrieslimited@gmail.com
Ph: Corp Office: 0512-2303325 WEB: www.neil.co.in

**NOTICE OF THE 3RD BOARD MEETING OF THE COMPANY FOR THE FINANCIAL
YEAR 2019-2020**

Date: 30.07.2019

To,
The Board of Directors,

1. **Mr. Arvind Kumar Mittal** Add: 2A/220, Azad Nagar, Nawab Ganj, Kanpur-208002
2. **Mr. Vivek Awasthi**, Add: 128/348, K Block, Kidwai Nagar, Kanpur-208011
3. **Mr. Rajesh Bajpai**, Add: R/33 Block No. 13 Ramasre Nagar, Govind Nagar,
Kanpur-208006
4. **Mrs. Pinki Yadav**, Add: 15/137, Civil Lines, Kanpur-208001
5. **Mr. Chandra Kant Dwivedi**, Add: 117/815-A, M Block, Kakadev, Kanpur-208001

Dear Sirs/ Madam,

This is to inform you that the meeting of the Board of Directors of the Company will be held on Friday, the 09th day of August, 2019 at 01:00 P.M. at the Corporate Office of the Company at 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001.

The agenda of the business to be transacted at the meeting is enclosed.

You are requested to make it convenient to attend the Meeting.

For **NEIL INDUSTRIES LIMITED**

SD/-
Amanpreet Kaur
(Company Secretary & Compliance Officer)

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AGENDA OF THE 3RD MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2019-2020, TO BE HELD ON FRIDAY, 09TH DAY OF AUGUST, 2019 AT 01:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001:

1. To consider and approve the Unaudited financial results of the company for the quarter ended June 30, 2019.
2. To approve the Notice of the Annual General Meeting of the Company along with the Director's Report for circulation to its members.
3. To appoint Scrutinizer for the purpose of E-Voting and through Poll at the 36th Annual General Meeting of the Company to be held on September 20, 2019 at the Registered Office of the Company.
4. To transact any other item with the permission of the chair.

Yours faithfully,
For NEIL INDUSTRIES LIMITED

SD/-
Amanpreet Kaur
(Company Secretary & Compliance Officer)

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NOTES TO AGENDA OF THE 3RD MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2019-2020, TO BE HELD ON FRIDAY, 09TH DAY OF AUGUST, 2019 AT 01:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001:

AGENDA TO ITEM 1

As per the requirement of Regulation 33 of the SEBI (Listing Obligations & Disclosure Requirements) Regulation, 2015, the Unaudited Financial Results together with its Limited Review Report of the Company for the quarter ended 30th June, 2019 has to be placed in the meeting for approval of Board. Hence a meeting of the Board of the Directors of the Company is proposed on the aforementioned date.

AGENDA TO ITEM 2

As per the provision of Section 96 of the Companies Act, 2013, every Company other than OPC is required to hold its Annual General Meeting within a period of Six months from the Closure of Financial year. Therefore, in reference to this, the draft of the Notice of the Annual General Meeting for circulation to all its shareholders is placed before the Board for approval. Therefore, the consent of the Board of Directors is required for approving the draft notice of Annual General Meeting.

AGENDA TO ITEM 3

As per the provision of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI

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(Listing Obligations and Disclosure Requirements), Regulations, 2015, every company which has listed its equity shares on the recognized stock exchange requires to appoint scrutinizer for the purpose of e-voting and for the conduct of Poll at the Annual General Meeting.. Therefore, the consent of the Board of Directors is required for the appointment of scrutinizer.

Yours faithfully,

For **NEIL INDUSTRIES LIMITED**

SD/-

Amanpreet Kaur

(Company Secretary & Compliance Officer)